



Team Leader/ President Meeting

MARCH 9TH, 2024, 10 AM

AGENDA

- ▶ Welcome
- ▶ Regional Info
- ▶ International Info
- ▶ Around the Room



REGION 16 HAPPENINGS

WEBSITE CALENDAR

Start date	Start time	Title	General Location	
Sat, Mar 9 2024	10:00am	Team Leader/President Meeting	Virtual	Click image to go to website Events page
Sun, Mar 24 2024	4:00pm	R16 Director/Assistant Director meeting	Virtual	
Mon, Mar 25 2024	7:30pm	Friends & Family Night - Northumberland Chorus	Cobourg, ON	Send chorus events to Leila Brown at leilajbrown@gmail.com
Tue, Mar 26 2024	7:30pm	BSW Friends & Family Night! - Barrie Soundwaves	Barrie, ON	
Tue, Mar 26 2024	8:00pm	Friends and Family night (Durham Shores Chorus)	384 Hillside Avenue, Oshawa, ON	
Wed, Mar 27 2024	7:00pm	Friends & Family Night - Orangeville Show Chorus	Orangeville, ON	
Thu, Apr 4 2024 to Sun, Apr 7 2024		2024 Lake Ontario Region 16 Convention and Competition	St. Catharines, ON	
Sun, Apr 21 2024	4:00pm	After the Glow - Region 16 Quartet Gathering	Virtual	Send chorus events to Leila Brown at leilajbrown@gmail.com
Wed, May 1 2024	7:00pm	Spring Fling Fashion Show (Harmony North Chorus)	Collingwood	
Fri, May 31 2024 to Sat, Jun 1 2024		Region 16 Quartet Workshop	Oshawa, ON	
Thu, Jun 13 2024	6:00pm	Comedy Quartet (Eastside Harmony Chorus)	Royal Canadian Legion Branch 322 111 Hunt St, Ajax, ON L1S 1P3	
Thu, Jul 25 2024 to Sat, Jul 27 2024		Directors & Visual Leaders Seminar	Tulsa, Oklahoma	
Fri, Sep 27 2024 to Sat, Sep 28 2024		Region 16 Fall Music School	Scarborough, ON	Send chorus events to Leila Brown at leilajbrown@gmail.com
Mon, Oct 28 2024 to Sat, Nov 2 2024		International Convention & Competition 2024	Kansas City, Missouri	

EDUCATION - Recent

- ▶ February:
 - ▶ [Vocal Health & Singing With Clarity](#)
 - ▶ [Uncover the Mysteries of the Expression Category](#)
- ▶ January:
 - ▶ [Inclusivity: Head, Heart & Hands](#)
 - ▶ [Structuring Effective Quartet Rehearsals](#)

REGIONAL CONVENTION



[Click here](#) for
Convention Page

CONVENTION – Education Class

The Influential Performer - Shifting the Spotlight!

- ▶ **Date:** Friday, April 5, 2024
- ▶ **Time:** 11:00 a.m. to 12:00 p.m.
- ▶ **Location:** Holiday Inn Conference Centre – Royal Henley Ballroom
- ▶ **Faculty:** Erin Howden
- ▶ **Description:** What does it take to influence and elevate an audience? What creates a memorable performance? What can get in our way? On whom is the spotlight shining the brightest? Utilizing collaborative discussion, AV and exercises engaging our body, mind, and voice we will work together to prepare for the stage, reinforcing confidence, stability, authenticity, and unstoppable energy with the ultimate goal of shifting the spotlight and inspiring the lives of others with our music. Your voice is special, and it can change the world. Let's celebrate our WHY and joyfully take the stage for more than just a contest!

QUARTETS

- ▶ **April 21st @ 4 pm:** [After the Glow: Quartet Virtual Gathering](#)
- ▶ **May 31st – June 1st:** **Quartet Workshop: Durham College, Oshawa**
 - ❑ [Class Schedule](#) (draft)
 - ❑ [Event Fact Sheet](#)
 - ❑ Registration:
 - [Region 16 Members](#)
 - [Outside Region 16](#)
 - ❑ Early Bird Deadline: **April 30**



FALL MUSIC SCHOOL



**Friday, Sep 27 to Saturday, Sep 28, 2024
@ *Global Ministries*, Scarborough**

KIM NEWCOMB

- Queen of Harmony (*The Ladies*)
- Rising Star Champ
- NewVoice Studio Learning Tracks
- Director and Educator

Membership Coordinator Needed

- ▶ [Job Description](#)

- ▶ **Term:** May 1, 2024 - April 30, 2026

- ▶ **Contact:** [Christine Yorke](#)

- ▶ **More Info** (per January 9th email): [Click here](#)






Click
image
to open.



REGION 16 ORGANIZATIONAL CHART





BOARD DIRECTORS

May 1, 2023 – April 30, 2025

	Chair of the Board Suzanne Askin		Vice Chair Sue Dubois		Treasurer Susan Boissonneault
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BOARD OFFICERS & REGIONAL MANAGEMENT TEAM

May 1, 2023 - April 30, 2024

POSITION	<i>Communications Coordinator</i>	<i>Directors' Coordinator</i>	<i>Marketing Coordinator</i>	<i>Education Coordinator</i>	<i>Team Coordinator</i>	<i>Finance Coordinator</i>	<i>Membership Coordinator</i>	<i>Events Coordinator</i>
NAME & EMAIL LINK	Jacqui Barron	Martha DeClerq	Vanessa Echlin	Susann McKinley	Sue Melvin	Colleen O'Dwyer	Christine Yorke	Kristin Ponte
PHOTO								
CONTACT ABOUT:	Sixteenth Notes, Regional Emails	Liaison for chapter musical directors	PR & Marketing assistance	Regional education events & resources.	Guidance to leaders, chorus questions, etc.	Finance questions, assessment, etc.	Growth and retention questions & resources	Registration and venues for regional events.
RESOURCE TEAM	Webmaster, Leila Brown	DCP & ACP Coordinator, Joan Borden	Social Media Specialist, Meaghan DeClerq	International Funding Coordinator, Diane Warner	Administrative Assistant, Suzanne Askin	RMT Associate, Selena Novak		Convention Chair, J.D. Crowe
			Marketing Support, Jennifer Febel	Quartet Coordinator, Nicole Wieczorek	Bylaws & Rules, Susan Boissonneault	Fundraising, Vacant		
				YWIH Coordinator, Alana Regular	Regional Awards, Diane Seaward			
				Education Faculty				

EDUCATION COORDINATOR

Hannah
Barton



May 1st, 2024
to
April 30th, 2026

REGIONAL SUPPORT



Education – Musical & administrative training, coaching, Zoom visits/activities, etc.



Facilitation – Brainstorming, Core Values/Mission/Vision, goal setting, etc.)



Financial – Internationally-funded visits, advice on budgeting, e-banking, questions, concerns



Membership – Growth & retention assistance/ideas



Problem-solving – Questions, issues or just to chat!



Resources – Musical and administrative materials



Technical Support – Zoom or other (Contact [Sue](#) or [Christine](#))



Marketing – PR and Social Media consultation and design support

PAST TL/PREZ MEETINGS

- [January 6, 2024](#)
- [November 19, 2023](#)
- [September 17, 2023](#)
- [June 11, 2023](#)
- [March 18, 2023](#)
- [January 15, 2023](#)





INTERNATIONAL HAPPENINGS

INTERNATIONAL COMMUNICATIONS

DATE	SUBJECT
March 8th	<u>Celebrate, Honor, Recognize</u> (Deadline: March 31 st)
March 5th	<u>Nominate your favorite music educator!</u> (Deadline: May 8 th)
Feb. 28th	<u>Find your 4 and take them to Rising Star!</u> (Deadline: May 31 st)
Feb. 27th	<u>In Honor of Program!</u>
Feb. 20th	<u>The February Quarter Note has arrived!</u>
Feb. 20th	<u>Choosing potential nominees for the International Board of Directors: 2025-2028 term</u> (Deadline: April 24 th)
Feb. 7th	<u>The Road to Regionals</u>
Jan 16 th	<u>Directors & Visual Leaders Seminar, Rising Star, Diamond Division...It's go time!</u> (Deadline: May 31 st)
Jan. 9th	<u>The Pitch Pipe has arrived</u>

INTERNATIONAL EVENTS

July 25-27, 2024	Directors & Visual Leaders Seminar	Tulsa, Oklahoma
July 26 (Friday)	Rising Star Contest	Tulsa, Oklahoma
July 27 (Saturday)	Diamond Division Contest	Tulsa, Oklahoma
October 28 thru November 3	International Convention (Early Bird: June 7 th) <ul style="list-style-type: none">• Chorus: North Metro (#18) & York Harmony (#30)• R16 2024 Quartet Champ (#33)	Kansas City, MO
October 20–25, 2025	International Convention	Columbus, OH
October 26–31, 2026	International Convention	Columbus, OH

UPCOMING ADMINISTRATIVE TASKS

EVENT/ACTIVITY	CHAPTER GUIDE SECTION
March	
Current President/Team Coordinator:	
Elect chapter board or management team; Notify region	II, B-1
Update chapter officers in the members only section of the website	II
Schedule audit of chapter financial records	V, E-6
Annual chapter budget meeting	V, E-5
Annual chapter business meeting	II, B-6
Plan installation/order appropriate jewelry	II, B-9
Regional competition deadlines	X, J-4
Provide SA website link information for Policy Book and Chapter Guide to newly elected president or team coordinator	IV, D-12
President/Team Coordinator-elect:	
Review Policy Book and Chapter Guide	IV, D-12
Selection of committee chairs	I, A-8 & IV, D-3
Submit officer & committee chair data to region	

[Click here for
Chapter Guide](#)

UPCOMING ADMINISTRATIVE TASKS

EVENT/ACTIVITY	
April	
Current President/Team Coordinator:	Click here for Chapter Guide
Conduct audit of chapter financial records	V, E-6
Prepare chapter tax forms	V, E-28
Review insurance/bonding	V, E-5 & V, E-7
Request written year-end reports from committee chairs	
Update chapter bank accounts with signatures of new officers	V, E-21
Regional competition deadlines	X, J-4
Installation of new chapter board/ officers; ensure that region has been notified of new board/ officers and information has been updated on SA automated Chapter Officer update form	II, B-11
President/Team Coordinator-elect:	
Finalize appointments/committee chairs	I, A-8 & IV, D-3
Prepare for first board meeting/joint board meeting with outgoing officers	IV, D-11
Orientation/training for new board, officers, committee chairs	
Review goals/long-range plans	IV, D-1

AROUND THE ROOM



Share one of each:

- 1 success
- 1 challenge

NEXT MEETING

SATURDAY, MAY 11th, 2024

10 – 11:30 am

Zoom Join Link:

<https://us02web.zoom.us/j/8473056850?omn=89705724609>



**Region 16
would not be
what we are
without YOU!**