



TEAM LEADER/PRESIDENT MEETING

May 14th, 2022 Notes

Agenda

1. Welcome / Introductions
2. Regional Information
3. International Information
4. Advice for new Team Leaders

Attendees

Sue Melvin – Team Coordinator Region 16 RMT, Limestone City Voices
Christine Yorke – Membership Coordinator Region 16 RMT, Circle of Harmony
Sherry Sharlow (Communicators Coordinator)– Acapella North
Cheryl Street – Bay of Quinte
Karen Young – Bytown Beat
Alex Morris – Circle of Harmony
Lorraine Gagnon-Lacroix – Durham Shores
Susan Boissonneault – Eastside Harmony
Robyn Gordon – Limestone City Voices
Nancy Buott – Northumberland
Anne Somerville – Orangeville
Sue Dubois – York Harmony
Heather Parker – North Metro
Donna Haug (VP) – Kawartha
Jacquie DiFederico & Diana Simpson – The Heartland Singers

Presentation

- The meeting PowerPoint, with click-able links to resources, can be found [here](#).

Requests

- Please remind your members to review regional messages, including the Sixteenth Notes, and highlight them during chorus announcements or in chorus newsletters.
- Please send [Christine](#) and [Vanessa Echlin](#) (Regional Marketing Coordinator), information about your upcoming Membership recruitment events so the region can help boost your social media posts.



TEAM LEADER/PRESIDENT MEETING

May 14th, 2022 Notes

Upcoming Regional Events

- May 25th – Virtual Soiree: Individual members do not need to register if they are attending a watch party, but the host must register. [Click here](#) A direct internet connection to the screen/device is recommended to avoid buffering issues on Wi-Fi. Zoom uses a lot of data.
- June 4th – Leaders Workshop: Please encourage all your chorus leaders to attend, registration is required. [Click here](#) There is no overlap between the timing of the administrative and musical leader topics as we know that many leaders will want to attend both. The sessions will be recorded and posted in the Member Only section of the Regional website
- June 25th – Region 16 AGM: Our first ever! Review of the activities of the Region over the last year and approval of the Bylaws for the corporation. The bylaws will be sent out to the region in advance, so members have an opportunity to review before their opportunity to ask questions at the AGM. A voting survey with links to the recording and the bylaws will be sent out to all members via the Chorus Presidents/Team Leaders to gather votes to approve the bylaws. No registration needed – Use this Zoom link: <https://us02web.zoom.us/j/8473056850>
- Nov 12th – Fall Music School – A one day in person event with [Peggy Gram](#) as the faculty. The venue is Global Kingdom Ministries, 1250 Markham Rd (Toronto area) and very close to Hwy 401. Details of hotels in the areas will be provided for overnight stays.

Roundtable Discussion

What was the best advice you got when you started, or what did you wish you had known?

- Review your standing rules so you understand the expectations
- Standing rules should be reviewed periodically by the regional specialist. (Send to [Sue Melvin](#), RMT Team Coordinator, and [Susan Boissoneault](#), Bylaws & Standing Rules Chair.)
- Your role includes being a sounding board/safe space for members to express concerns.
- Set your Board agenda looking ahead two months
- Check the regional calendar for conflicts before booking your events
- When you update your standing rules, consider changing to gender neutral language
- Ask you members what they want
- Attend the regional Team Leader/ President zooms
- Address problems head on
- Communication is key
- It doesn't always have to be you
- Look for and eliminate overlap between committees



TEAM LEADER/PRESIDENT MEETING

May 14th, 2022 Notes

Roundtable Discussion (cont.)

What questions can this network answer for you?

- What are the bylaws? Are they the standing rules?
 - No, they are a separate, shorter, more overarching document that supersede standing rules. Bylaws contain the basic rules of the organization, whereas Standing Rules reflect details of the administration of the organization.
 - If you are a registered charity or not-for-profit, a copy should be on file with the regulator
 - New requirements are coming into effect for Not-for-Profit corporations in Ontario. Check [here](#) to see if this applies to your chorus.
- How do you go about approving changes to your standing rules?
 - Vote by the members with 10 days notice including details of the changes
 - Vote does not need to be held at the AGM
- What are the typical committees that choruses use?
 - Two examples were provided. They can be found [here](#).
- How do you get more people involved in chorus tasks?
 - Identify small tasks that might be less intimidating
 - Personal, direct requests
 - Identify what can be done without meetings or without travel e.g., all meetings on Zoom

Next Meeting

The next meeting will be on July 16th at 10 am. Zoom join link:

<https://us02web.zoom.us/j/8473056850>