



TEAM LEADER/ PRESIDENT MEETING

Sunday, June 11, 2023

4:00 pm

AGENDA

- 1) Welcome
- 2) Regional info
- 3) International info
- 4) Surprise
- 5) Around the room
- 6) Next meeting





REGIONAL INFO

UPCOMING EVENTS – FALL MUSIC SCHOOL



WHEN

- October 20 (evening) – Music Teams
- October 21 (day) – General Membership

WHERE: *Global Kingdom Ministries - Scarborough, ON*

WHO: [Click for Anne Downton bio](#)

CLASS HIGHLIGHTS: [Click here](#)

COMMUNICATIONS

DATE	SUBJECT
June 2	<u>Sixteenth Notes - June 2023</u>
May 28	<u>Marketing/Membership Meeting Notes</u>
May 8	<u>Post-Convention eBlast</u>
May 2	<u>Sixteenth Notes - May 2023</u>
April 11	<u>Marketing & Membership Coordinators Meeting</u>
April 10	<u>March 18 TL/Prez Meeting Follow Up</u>
March 24	<u>Sixteenth Notes - April 2023</u>

UPCOMING EVENTS – CALENDAR

Sat, Jun 24 2023	10:00am	Region 16 Marketing-Membership Meeting	Virtual
Sat, Jun 24 2023	3:00pm	The Heartland Singers Show w/ THS Community Chorus and other special guests	Mississauga, ON
Sat, Jul 1 2023	4:00pm	Canada Day opening ceremony in Oshawa -- national anthem by Durham Shores (Durham Shores Chorus)	Lakeview park, Oshawa, ON
Thu, Jul 13 2023		Diamond Division Quartet Contest 2023	Richardson, Texas USA
Fri, Jul 14 2023		Rising Star Quartet Contest 2023	Richardson, Texas, USA
Fri, Jul 14 2023		Queens' College 2023	Richardson, Texas, USA
to Sun, Jul 16 2023			
Sun, Aug 27 2023	4:00pm	R16 Directors & Assistant Directors Meeting	Virtual
Sat, Sep 16 2023	10:00am	Region 16 Annual General Meeting (AGM)	Virtual
Sat, Sep 16 2023	11:00am	Regional Management Team Meeting	Virtual
Wed, Oct 4 2023	7:30pm	Membership drive open house guest night ad (Durham Shores Chorus)	384 Hillside Avenue, Oshawa, ON
Fri, Oct 20 2023	7:00pm	Fall Music School - Director/ Asst Director/ Section Leader Classes	Scarborough, Ontario
Sat, Oct 21 2023		Fall Music School - General Membership	Scarborough, Ontario
Mon, Oct 30 2023		75th Annual International Convention & Competition 2023	Louisville, KY, USA
to Sat, Nov 4 2023			
Sat, Nov 25 2023		Christmas Show (York Harmony Chorus)	East Gwillimbury, Ontario
Sat, Dec 9 2023	2:00pm	'Tis the Season - North Metro Chorus	Scarborough, ON
Sat, Dec 9 2023	7:00pm	'Tis the Season - North Metro Chorus	Scarborough, ON
Thu, Apr 4 2024		2024 Lake Ontario Region 16 Convention and Competition	St. Catharines, Ontario
to Sun, Apr 7 2024			
Mon, Oct 28 2024		International Convention & Competition	Kansas City, Missouri
to Sat, Nov 2 2024			
Fri, May 9 2025		2025 Lake Ontario Region 16 Convention and Competition	St. Catharines, Ontario
to Sun, May 11 2025			
Thu, Apr 30 2026		2026 Lake Ontario Region 16 Convention and Competition	TBA
to Sun, May 3 2026			

[Click here](#)
for Regional
Website Events

Send Events to Webmaster
leilajbrown@gmail.com

REGION 16 BOARD OF DIRECTORS

Board Function:

Manages the business of the *Lake Ontario Region 16, Sweet Adelines* not-for-profit corporation through the operational body, the Regional Management Team (RMT)



Acclaimed Directors:

Suzanne Askin, Susan Boissoneault, Sue Dubois

Term:

May 1, 2023 – April 30, 2025

Meetings:









3 per year via Zoom

REGION 16 REGIONAL MANAGEMENT TEAM



REGION 16 REGIONAL MANAGEMENT TEAM

Organization Chart May 1, 2023 - April 30, 2024

POSITION	<i>Communications Coordinator</i>	<i>Directors' Coordinator</i>	<i>Marketing Coordinator</i>	<i>Education Coordinator</i>	<i>Team Coordinator</i>	<i>Finance Coordinator</i>	<i>Membership Coordinator</i>	<i>Events Coordinator</i>
NAME & EMAIL LINK	Jacqui Barron	Martha DeClerq	Vanessa Echlin	Susann McKinley	Sue Melvin	Colleen O'Dwyer	Christine Yorke	Kristin Ponte
PHOTO								
CONTACT ABOUT:	Sixteenth Notes, Regional Emails	Liaison for chapter musical directors	PR & Marketing assistance	Regional education events & resources.	Guidance to leaders, chorus questions, etc.	Finance questions, assessment, etc.	Growth and retention questions & resources	Registration and venues for regional events.
RESOURCE TEAM	Webmaster, Leila Brown	DCP & ACP Coordinator, Joan Borden	Social Media Specialist, Meaghan DeClerq	International Funding Coordinator, Diane Warner	Administrative Assistant, Suzanne Askin	RMT Associate, Selena Novak		Regional Convention Chair, J.D. Crowe
			Marketing Support, Jennifer Febel	Quartet Coordinator, Nicole Wiczorek	Bylaws & Rules, Susan Boissoneault	Fundraising, Vacant		
				YWIH Coordinator, Alana Regular	Regional Awards, Diane Seaward			
				Education Faculty				

RMT POSITIONS NEXT OPENING

Positions:

- Communications Coordinator
- Education Coordinator
- Membership Coordinator
- Team Coordinator

Term: May 1, 2024 - April 30, 2026

Choruses: Currently represented on the RMT are *Circle of Harmony, North Metro, Bytown Beat, York Harmony, C.A.L.*

Apply: September 2023

Questions: Sue Melvin



SUPPORT AVAILABLE



Education – Musical & administrative training, coaching, Zoom visits/activities, etc.



Facilitation – Brainstorming, Core Values/Mission/Vision, goal setting, etc.)



Financial – Internationally-funded visits, advice on budgeting, e-banking, questions, concerns



Membership – Growth & retention assistance/ideas



Problem-solving – Questions, issues or just to chat!



Resources – Musical and administrative materials



Technical Support – Zoom or other (Contact [Sue](#) or [Christine](#))



Marketing – PR and Social Media consultation and design support

PAST TL/PREZ MEETING NOTES

- March 18, 2023
- January 15, 2023
- October 1, 2022
- July 16, 2022
- March 19, 2022

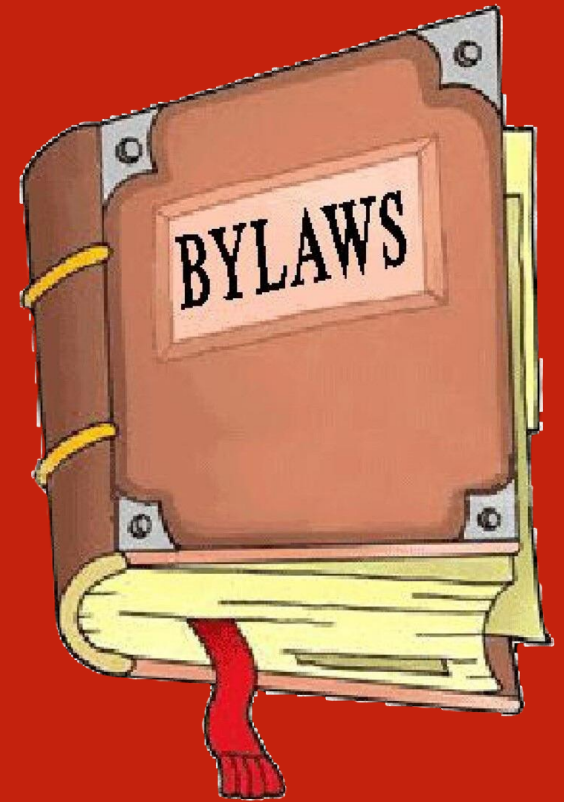
*In case you
missed it*

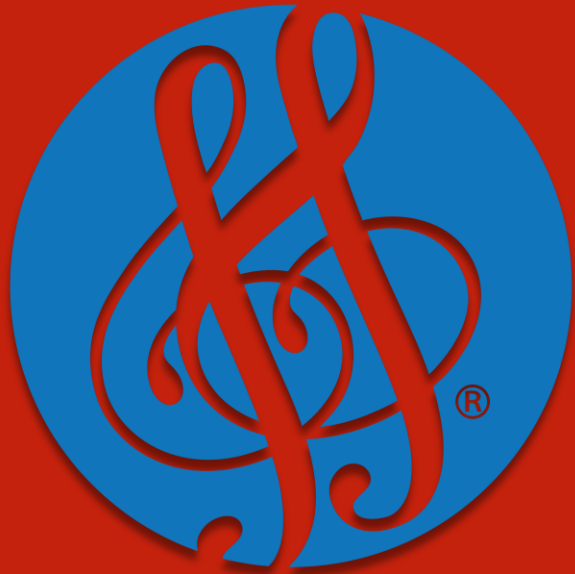
BYLAWS CHANGES - ONCA

WHAT: Not-for-profit and charitable Ontario corporations must implement new bylaws by October 2024 for compliance with the new *Ontario Not-for-Profit Corporations Act* (ONCA) standards.

APPLIES TO: Bytown Beat, Canadian Showtime, Durham Shores, North Metro, Northumberland, and Orangeville.

STATUS: The new bylaws template for use by the above choruses has been approved by Region 16's attorney and is now posted to the Members Only section of the regional website. [Click here](#)





INTERNATIONAL INFO

MEMBERSHIP ELIGIBILITY CHANGE

WHAT: The September 2022 membership eligibility change to Sweet Adelines International Corporate Bylaws requires all choruses review their **bylaws and standing rules** to be in step with SAI changes.

NEW MEMBERSHIP ELIGIBILITY:

“Chapter membership is open to women (including transgender women) and non-binary people assigned female at birth...”

APPLIES TO: All choruses

CHORUS RESPONSIBILITIES: [Click here](#)

**BYLAWS AND
STANDING RULES**

INTERNATIONALLY FUNDED VISITS

Each region has once again been allotted 18 internationally funded visits.

PURPOSE: Visits can be used for musical visits (coaching, PVI days, etc.) or administrative visits (Core Values, Goal Setting, etc.)

COVERED: Tolls with receipt and round-trip mileage.

WHO: Visits must be made by regional faculty. [Click here](#)

WHEN: Visits must take place between May 1, 2023 – April 30, 2024

CONFIRM: Please contact [Diane Warner](#) by July 11 as to whether you will be using your allotted visit/funding **or not**. *If no response, your funding will be assigned to another chorus.*

INTERNATIONAL UPDATE

[Click here](#) for
update from
March 2023
IBOD meeting

SWEET ADELINES INTERNATIONAL INTERNATIONAL BOARD OF DIRECTORS 300th (ANNUAL) MEETING

INTERNATIONAL UPDATE

The International Board of Directors met on March 3-4, 2023, at International Headquarters in Tulsa, Oklahoma, USA. Following is a summary of actions taken.

The charter and chapter membership for the following chapter was authorized:

- Hunter Women of Note Chapter, Region 34, Fern Bay, New South Wales, Australia

The Board reviewed reports of International committees (*a list of committees with personnel is available on the website: [About](#) tab, [Our Board](#) dropdown – near the bottom of the page*).

The Board learned that to date 2,584 songs had been submitted via the Song Assessment Tool with the following results:
Admissible = 2,200
Admissible with note(s) = 163
Admissible with caution = 91
Admissible with lyrics change = 49
Inadmissible = 40 (plus 2 medleys containing inadmissible songs)
In queue to be reviewed = 39

The Board reviewed the report of the Tellers Committee and learned that 94% of all eligible chapters cast valid ballots in the 2022 International Board election (compared to 92% in 2021).

The Board reviewed information on task forces currently serving the Organization (*a list of task forces with personnel and mandate is available on the website: [About](#) tab, [Our Board](#) dropdown – at the bottom of the page*):

- Song Assessment of Organizational Materials Task Force

The Board learned that the Ignite the Sound Membership Growth Initiative goal of 1,078 members had been surpassed. As of March 3, 2023, the initiative had resulted in a 1,351 increase in membership with 1,109 of those being new to SA, and 242 being returning members.

The Board noted that results from phase 2 of the member perception study were communicated to the SA membership on February 10, 2023. The final phase of the study, focus group interviews, are currently being planned with results to be used by the International Board of Directors at their strategic planning session in 2023.

The Board reviewed reports of Headquarters departments including the organization's current financial status. (*Copies of the annual audit reports with financial statements can be found on the website [Operations](#) tab, [Financials](#) dropdown.*)

The Board reviewed the status of planning for the Rising Star Quartet Competition and Diamond Division Quartet Competition, to be held in conjunction with Queens' College in July 2023. The Board was delighted by the embracing of the Diamond Division contest by the Sweet Adelines membership, as evidenced by the rapid filling of the 15 available contestant slots.

INTERNATIONAL UPDATE
MARCH 2023

PAGE 2

The Board learned that the Regional Leadership Committee had provided personalized online training to 18 Regions. The remaining regions either declined, deferred, or were in the process of scheduling their training.

The Board learned that \$497,697 USD in gifts and net letters of intent had been raised for the 2022-23 Support Life on a High Note Campaign.

The Board approved the reduction of Chapter-at-Large and Member-at-Large dues from \$110 USD to \$100 USD, effective May 1, 2023.

The Board approved the advancement of Annette Wallace to the level of Certified Expression Judge in the International Judging Program.

The Board approved the advancement of Ann Gooch to the level of Emerita in the International Judging Program.

The Board approved the advancement of Cammi MacKinlay to the level of Emerita in the International Faculty Program.

The 2023-24 Sweet Adelines International Committee and Subcommittee members were appointed (*a list of committees with personnel will be posted on the website: [About](#) tab, [Our Board](#) dropdown – near the bottom of the page*).

The Board elected the International Secretary and Treasurer for the 2023-24 fiscal year to serve on the Executive Committee of the International Board of Directors:

- International President Thérèse Antonini
- President-elect Mary Rhea
- Secretary Jenny Harris
- Treasurer Valerie Taylor
- Immediate Past President Joan Boutillier

HEADQUARTERS COMMUNICATIONS



DATE	SUBJECT
June 1	Presenting: Ignite the Sound Vol. 2
May 31	VERIFICATION OF AUDIT - Due July 15
May 30	Louisville Early Bird Deadline
May 24	NEW Overtone Visionaries Report
May 23	Ignite the Sound Winner
May 17	The Quarter Note
May 15	Annual Regional Evaluation (A.R.E) - Due July 31
May 1	Meet the Faculty
April 27	Regional Contest Season has the hype
April 24	"Beyond the Risers" Micro-Contest Winners
April 20	Membership Matters: Chapter Newsletter
April 19	It's all happening in Louisville!
April 4	Charter Renewal & Chapter Officer Updates
April 4	April 2023 Issue of The Pitch Pipe
March 29	Chapter Membership Admittance Policy

CHAPTER GUIDE

Sweet Adelines Chapter Guide



[Click here to download from International website](#)

JULY ADMINISTRATIVE TASKS

<i>July</i>
Submit chapter tax forms
Submit verification of audit by July 15 <u>Click here</u>
Review chapter standing rules and revise or update, if needed
Prepare any advertising or editorial material for the October issue of <i>The Pitch Pipe</i> . Submission deadline is August 1.

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Synchronization Licensing: Page H-15
(video posting)

Performance Licensing: Page H-17
(ticketed performances)

Chapter Guide

Section VIII: Keep the Music Ringing

See pages H-9 through H-18

SPECIAL ANNOUNCEMENT



2023 REGIONAL GRANT

In the past, the Region 16 treasury has usually provided an annual regional grant to each of our choruses. Our ability to offer this grant, and the amount of the grant, depends upon the region's financial status at the time. The amount has generally been around \$250.

As a result of the current financial health of Region 16, this year we are giving a grant of..... (Wait for it.....)

2023 REGIONAL GRANT



AROUND THE ROOM



Share one of each:

- 1 success
- 1 challenge

NEXT MEETING

Sunday, September 17th , 2023

4-5:30 pm

Thank You
for your
leadership
and vision.
**You are the
reason for our
success.**

