

SWEET ADELINES INTERNATIONAL – REGION 16
REGIONAL MANAGEMENT TEAM POSITION APPLICATION

APPLICATION QUESTIONS	ENTER ANSWERS IN THIS COLUMN
Regional Management Team Coordinator Position (Specify Coordinator position(s) of interest):	
Name:	
Chapter:	
Region:	
Address, City, State, Province, Zip/Postal Code, Country:	
Email address:	
Preferred phone number for contact:	
Best day of the week & time of day to contact you via phone:	
Time Zone (e.g. Eastern, Central, Western European, Australia Eastern, etc.):	
EDUCATIONAL DATA	
List education (including focus of study), beginning with the most recent:	
List other noteworthy educational experiences or training:	
Briefly describe your leadership experience and/or development (other than Sweet Adelines):	
EMPLOYMENT DATA	
Serving as a Coordinator on a Regional Management Team will require occasional travel. Will you be willing and able to meet these requirements? Please explain:	
Are you currently employed (please specify full-time or part-time):	
List your occupation(s) and work experience, beginning with the most recent employment:	
Briefly describe noteworthy volunteer experience beyond Sweet Adelines International, particularly as it relates to roles and functions of Regional Management (participation in other organizations, leadership positions, etc.):	
SWEET ADELINES INTERNATIONAL MEMBERSHIP, SERVICE, AND ACTIVITY DATA	
What year and chapter did you first join?	
List other chapter affiliations since that time and reason for transfer:	
List Chapter positions held, dates, name of chapter(s):	
List Regional positions held, dates, region number(s):	
List International positions and/or committees/ task forces on which you have served and dates:	
List other contributions (for example, certifications and/or participating in International and regional education classes, etc.):	
REGIONAL MANAGEMENT TEAM MEMBERS MUST POSSESS INITIATIVE, FOLLOW-THROUGH, TEAM-WORK AND COMMUNICATION SKILLS. WITH THIS IN MIND, PLEASE PROVIDE RESPONSES TO THE FOLLOWING:	
Please list three to five specific areas of expertise or specialty that you would bring as a member of the Regional Management Team and provide examples of how you have demonstrated this within your chapter or the region:	

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Please indicate the computer and technology skills you have (software programs and level of comfort or expertise):	
What is your vision for the Region?	
Describe specific qualities you possess that you believe will make you an effective Regional Management Team Coordinator and member of the Regional Management Team (50 words or less):	
Please describe why you would like to serve in this position (50 words or less):	
Potential Nominee Applicant Photo (portrait-style, suitable for publication) Insert electronic version of photo here (e.g., JPEG or TIFF.)	

<u>REFERENCES</u>	
List three NON-FAMILY Sweet Adeline member references below. (“Family” may include, but is not limited to, spouse, partner, grandmother, mother, sister, daughter, aunt, cousin, etc.) Other leaders in your region may also be contacted if they are not listed as references.	
Name	
Phone number	
Email address	
Name	
Phone number	
Email address	
Name	
Phone number	
Email address	

<u>RELEASE</u>	
By submitting this release, I hereby grant permission to any and all individuals and organizations who provide information to the Region (or its Nominating Committee) in good faith and without malice concerning my competence, ethics, character, and other qualifications, and I hereby consent to the release of such information. A photocopy of this release is as valid as the original.	
Applicant Name:	
Date:	

Revised December 2019

Email application form to Region 16 Regional Nominating Committee Chair no later than the published deadline.