

47th Annual Regional Convention March 30 - April 2, 2023





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# I. Competition Coordinator (CC) Welcome!!

Is it really happening? YES! It is! We are back in person and SO excited!!! Your Convention Team has been hard at work putting the plans together for what I'm sure will be a fabulous weekend in St. Catharines. There will be lots of familiar faces in a new location that we hope you'll all love!

In this Competition Supplement Handbook, you will find all the pertinent information to finalize your plans and make your performance on stage the best it can be. Please be sure to read through everything and let us know if you have any questions.

There are a few changes to take note of:

The Competitor briefing will take place <u>at the PAC</u> on Thursday night – please note there will not be any shuttles on Thursday evening so BRC members & competitors heading to the briefing will need to plan to drive/carpool to the PAC – there is plenty of parking available across the street!

Chorus Directors will have the opportunity to briefly walk the backstage pattern and 'try out' the new stage at the Thursday night briefing!

The Quartet contest will start at 3:00 PM on Friday.

We are continuing with the new format for the International awards on Saturday afternoon. The <u>winning</u> chorus in <u>each division</u> will come to the stage to receive their medals and sing their acceptance song at that point. The winning Quartet and representatives for Region 16 at International in Louisville will join the new Chorus Champions on stage on Saturday afternoon and we will then announce the Regional awards at the conclusion of the distribution of all International awards.

As always, our competition team is available to answer any questions to help facilitate an exciting, fun, and rewarding competition weekend.

Looking forward to a great contest! See you in St. Catharines!!

In Harmony,

Shelley Snoulten Competition Coordinator Lake Ontario Region 16

# II. Convention Team Directory and Summary of Duties

Team Member / Contact Information	Area of Responsibility
Cathy Stovold, Registration and Housing	Registration
Manager	Responsible for registration and non-member
607 - 90 Orchard Point Road, Orillia ON L3V 8K4	ticket sales.
(705) 791-4677 / cathystovold@rogers.com	
	Housing
	Responsible for all <i>sleeping</i> room bookings
Jeanne d'Arc (JD) Crowe, Chair, Regional	Oversees everything that has anything to do
Convention & Webcast Manager	with <i>convention</i> activities and coordinates
202 – 5 Frank Street, Ottawa ON K2P 0W8	backstage hospitality. Liaises with contest
(613) 857-0358 / jdcrowe8687@gmail.com	venue and hotels. Negotiates all contracts.
Shelley Snoulten, Competition Coordinator	Oversees everything that has anything to do
265 Miller Park Ave., Bradford, ON L3Z 2R4	with <i>contest</i> activities including the
(289) 879-6748 / shelleysnoulten@gmail.com	scheduling of rehearsal and function space.
Colleen O'Dwyer, Finance Coordinator	Assists with everything that has anything to
6 James Park Square, Scarborough ON M1V 2E6	do with <i>money!!</i> Signs all contracts.
(416) 729-9433 / colleen.od1@gmail.com	ALL payments and forms as applicable are
	to be sent to Colleen.
Eli D. Occi i D. III.; (ODI)	T 1 C 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Elaine Parr, Official Panel Liaison (OPL)	Takes care of the judges' requirements.
1813 Grayabbey Court, Pickering ON L1V 7G2	Coordinates their transportation.
(905) 925-3963 / Parr5@rogers.com	A seign of the ODI serial all deals as a serial little
Ghislaine Walton, Assistant Panel Liaison (APL)	Assists the OPL with all their responsibilities.
5 Agar Street, Brooklin ON L1M 1J9	
(905) 442-5991 / Ghislaine.walton@gmail.com	Decreasible for Convention Communication
Sue Heighway, Communications Manager 673 Berwick Crescent, Oshawa, ON L1J 3E6	Responsible for Convention Communication,
	the publishing of the Convention Handbook,
(905) 409-8848 / <u>sheighwayreg16@live.ca</u>	design and printing of the Contest Program and program advertisements.
Barb Jacobs, Transportation Manager	Prepares the schedule for chorus and quartet
901 Birch Ave., Milton, ON L9T 3N3	pick-ups on contest day and coordinates the
(905) 693-9777 / btjacobsmilton@gmail.com	busing between hotels and the civic center the
(705) 075-71111 Orgacoosiniitoii w ginan.com	entire weekend.
	Citile Weekend.
Liz Gibbs, Audio/Visual Manager	Coordinates all of our audio/visual
1402 - 1025 Richmond Road, Ottawa, ON K2B 8G8	requirements for contest
(613) 878-8589 / <u>lizgibbs11@gmail.com</u>	•
Diane Seaward, Awards Manager	Coordinates all international and regional
121 Glenashton, Oakville ON L6H 6V4	awards – including getting the hardware!!
(905) 257-2521 / dgseaward83@gmail.com	

# III. Hotel Assignments

# **Holiday Inn & Suites**

327 Ontario St, St. Catharines, ON L2R 5L3 (905) 688-2324

Bytown Beat Canadian Showtime Chorus Greater Kingston Heartland Singers North Metro York Harmony

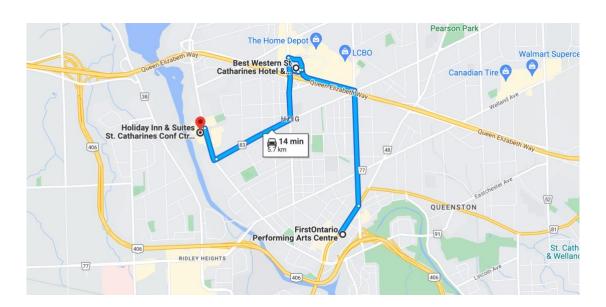
# **Best Western Conference Centre**

2 N Service Rd, St. Catharines, ON L2N 4G9 (905) 934-8000

Acapella North
Barrie Soundwaves
Circle of Harmony
Durham Shores
Eastside Harmony
Harmony North
Kawartha Music Co
Northumberland
Orangeville

# **IMPORTANT NOTE:**

Hotel assignments are based on estimated chorus requirements and are subject to change.



#### **IV.** Convention Schedule

#### Thursday, March 30, 2023

3:00 p.m. Hotel(s) Check-in @ Front Desk

7:00 p.m. – 7:30 p.m. Competing Chorus/Quartet Check in

(hand in appropriate forms and information) Performing Arts Centre – Partridge Theatre

7:45p.m. – 8:45 p.m. Chorus/Quartet Briefing

Performing Arts Centre – Partridge Theatre

# Friday, March 31, 2023

3:00 p.m. Hotel(s) Check-in @ Front Desk

8:15 a.m. Outgoing Champion Rehearsal at PAC

9:15 a.m. Competition Facility Inspection (By Invitation Only)

11:00 am – 12:00 pm Education Class – Gold Medal Hour with CSC and **Joe Connelly** 

**Holiday Inn Convention Centre** 

10:00 a.m. – 9:00 p.m. Boutique – Holiday Inn & Suites, Conference Center Atrium

10:30 a.m. – 11:30 a.m. Quartet Walk-through, Performing Arts Centre – Partridge Theatre

1:00 pm – 1:30 p.m. Mass Sing - outside back stairs of the FirstOntario Performing Arts Center

3:00 p.m. Quartet Competition - Performing Arts Centre - Partridge Theatre

6:00 p.m. – 11:00 p.m. Chorus Rehearsals – As requested (Various Hotels)

# Saturday, April 1, 2023

8:00 a.m. – 1:00 p.m. Assigned Chorus Rehearsals (Various Hotels)

9:00 a.m. – 9:00 p.m. Boutique – Holiday Inn & Suites, Conference Center Atrium

12:30 p.m. Chorus Competition – Performing Arts Centre – Partridge Theatre

# V. Order of Appearance

Contestant #	Chorus		Director
1	Acappella North  Evaluation	Canton, NY, USA	Donna Kleist
2	The Heartland Singers	Mississauga, Ontario, CAN	Hannah Barton
3	Bytown Beat	Ottawa, Ontario, CAN	Janet Cadman
4	Durham Shores	Oshawa, Ontario, CAN	Rob Snoulten
5	Harmony North	Thornbury, Ontario, CAN	Danil Biba
6	Kawartha Music Co.	Peterborough, Ontario, CAN	Cynthia Bennett Awe
7	Orangeville Show	Orangeville, Ontario, CAN	Joan Borden
8	York Harmony	Sharon, Ontario, CAN	Martha DeClerq
9	Barrie Soundwaves	Barrie, Ontario, CAN	Jan-ake Westin
10	North Metro	Toronto, Ontario, CAN	Erin Howden
11	Circle of Harmony	Oakville, Ontario, CAN	Barbara Hodge
12	Greater Kingston	Kingston, Ontario, CAN Susan	Andria Coward, Marriott
13	Eastside Harmony	Pickering, Ontario, CAN	Diane Warner

# VI. Assigned Rehearsals

# A. Friday: 9:00 a.m. – 11:00 p.m.

# Sign-up and Assigned Rehearsal Time

Friday rehearsal requests have been scheduled as per chorus requests – see schedule below for room assignments. Please contact Shelley Snoulten if you have any questions or concerns.

### Additional Rehearsal Time

Additional available Friday rehearsal time between 5 pm and 11 pm will be posted on an easel in each lobby. You may sign up for that time on arrival at the hotel should you wish to utilize it. There is no additional charge for using this

### B. Saturday: 8:00 a.m. – 1:00 pm

Saturday rehearsals of 1 hour in duration are assigned based on the Draw for Order of Appearance. See schedule below.

Choruses wishing additional function space must contact the Competition Coordinator, Shelley Snoulten. **Do not contact the hotel directly until instructed by Shelley.** 

Choruses will make full payment for contracted services to the hotel directly.

IMPORTANT NOTE: All chorus rehearsals are on flat floor – risers are not available.

# VII. Friday Chorus Rehearsals (March 31, 2023)

# **Best Western**

	Dalhousie	Niagara	Welland	Merritt
	175	30	30	20
11:00 AM		Harmony North		
12:00 PM		Harmony North		
1:00 PM				
5:00 PM				
6:00 PM			Barrie	<b>Durham Shores</b>
7:00 PM	Circle of Harmony	Kawartha	Barrie	<b>Durham Shores</b>
8:00 PM	Circle of Harmony	Kawartha		Acapella North
9:00 PM	Orangeville		Eastside	Acapella North
10:00 PM	Orangeville		Eastside	
11:00 PM				

# **Holiday Inn & Suites**

Time	Conv. Centre	Chardonnay	Concord	Merlot	Brock	Cabernet
	600	180	180	280	150	80
9:00 AM						
10:00 AM		North Metro				
11:00 AM	CSC - Class	North Metro				
12:00 AM						
6:00 PM						
7:00 PM		North Metro		York Harmony		Bytown Beat
8:00 PM		North Metro	Greater Kingston	York Harmony	Heartland Singers	Bytown Beat
9:00 PM			Greater Kingston		Heartland Singers	
10:00 PM						
11:00 PM						

# VIII. Saturday Chorus Rehearsals\*\* (April 1, 2023)

\*\* Assigned by Draw for Order of Appearance

# **Best Western**

	Dalhousie	Niagara	Welland	Merritt
	175	30	30	20
8:00 AM		Heartland Singers	Orangeville	Acapella North
9:00 AM		Kawartha Music C	Orangeville	<b>Durham Shores</b>
10:00 AM	Orangeville	Harmony North		
11:00 AM	Circle of Harmony	Barrie Soundwaves		<b>Eastside Harmony</b>
12:00 PM				
1:00 PM				

# **Holiday Inn & Suites**

Time	Chardonnay	Concord	Merlot	Brock	Cabernet
	180	180	280	150	80
8:00 AM		CSC			
9:00 AM		Canadian Showtime		York Harmony	Heartland Singers
10:00 AM			North Metro	York Harmony	Bytown Beat
11:00 AM	Greater Kingston				
12:00 PM					
1:00 PM					

#### IX. Traffic Pattern Schedule

Schedule subject to change. Revised schedule will be distributed at the Competitor briefing on Thursday, March 30, 2023 if required.

Contestant #	Chorus	in	Hotel	Departure	Arrival	Stage
1	Acapella North	10	Best Western	12:07	12:15	12:32
2	Heartland Singers	22	Best Western	12:24	12:32	12:45
3	Bytown Beat	23	Holiday Inn	12:36	12:44	12:58
4	Durham Shores	12	Best Western	12:48	12:56	1:11
5	Harmony North	20	Best Western	1:01	1:09	1:24
6	Kawartha Music Co	16	Best Western	1:14	1:22	1:37
7	Orangeville Show	38	Best Western	1:27	1:35	1:50
INTERMISSION -30 minutes						
8	York Harmony	49	Holiday Inn	2:07	2:15	2:30
9	Barrie Soundwaves	22	Best Western	2:20	2:28	2:45
10	North Metro	112	Holiday Inn	2:35	2:43	2:58
11	Circle of Harmony	48	Best Western	2:48	2:56	3:11
12	Greater Kingston	44	Holiday Inn	3:01	3:09	3:24
13	Eastside Harmony	15	Best Western	3:14	3:22	3:37
	Stretch Break					3:50
	Canadian Showtime	65	Holiday Inn		3:35	4:00

#### X. Contest Reminders – International Rules

- <u>Withdrawals:</u> Chorus directors, Presidents/Team Leaders, and Quartets must withdraw in writing (email is okay) to international headquarters. <u>A phone call is not sufficient.</u>
- **Props rule:** if any object is thrown into the audience or into the judging pit a penalty of 25 points up to the maximum of disqualification from the competition will be enforced.
- <u>Copyright Clearance:</u> All music must have cleared the copyright process. Failure to use cleared arrangements may result in disqualification. International Headquarters is responsible for administering the copyright policies and procedures.
- Chorus photos will be taken ON STAGE. See photo order form on the website for full details as well as photo cue sheet. All forms can be found on the Region 16 website <a href="www.saregion16.com">www.saregion16.com</a>. Navigate to Events > Convention > Regional Forms.
- Candid photographs will posted to a private and secure folder at <a href="https://subuehler.com">https://subuehler.com</a> for purchase beginning a few week after competition.

- All contestant performances will be recorded. Initial performance will be provided on a flash drive; it will be included in your score sheet packet that is distributed immediately following competition. Additional DVD copies may be ordered <u>following</u> the Convention weekend. Forms and instructions for additional DVD orders will be provided in your score sheet packet.
- Contestant score sheet packets will be distributed stage left in Judging area immediately after each contest session.
- A curtain will not be used for the chorus contest.
- Backstage entry is for the competitors and coaches only! Please observe the "authorized entry only" signs.
- Coaches who accompany a contestant backstage may watch the performance from Stage Left. The coach may then join the contestant following the performance through the remainder of the pattern.
- All seating is assigned there is **NO VIP seating**.

### Webcast

The quartet and chorus contests will again be webcast live from St. Catharines! Your webcast anchor for both contests is JD Crowe. She will be joined by Rob Snoulten for all of the quartet contest and most of chorus contest. Guest correspondents will be announced later!

A publicity campaign will soon be launched and you will be encouraged to share the link to your chorus, quartet and personal social media pages to help spread the word. We hope you will forward to all of your family and friends as well so that they can live those precious minutes on stage with you from the comfort of their own home or office!

Think of webcasting not only as an opportunity to have your fans at home watch you live but also as an education tool for yourself, your quartet or chorus. How many times have you been excited about a late draw only to realize you won't get to see any of the contest? Well do we have a deal for you!!!! With a two-week archive period, you can watch at your leisure from home! You can even host a webcast viewing party with some of your chorus sisters! Great value for money!

The webcast price at \$35 CDN. This price includes both the quartet and chorus contests.

Thank you for your interest and support. Enjoy the show!!

#### XI. Traffic Pattern - General

# A. Procedure For Handling of Personal Belongings Backstage

- 1. Prior to competition weekend, distribute a "Ziploc" bag to each member with her name clearly printed on a color coded/numbered label. Chorus members are to use this for any personal items taken to the competition facility.
- 2. CCLs will be provided competitor row bags at the briefing on Thursday evening. These row bags are to be used to collect chorus member personal Ziploc bags.
- 3. Individual "Ziploc" bags are to be collected **prior** to boarding the bus to the theatre. Bags will be clearly marked with chorus name. **NOTE: DO NOT PLACE WATER BOTTLES IN TOTE BAGS.**
- 4. Upon arrival at the PAC, backstage personnel will collect the competitor bags. Competitor bags will be supervised until collected by the chorus following its on-stage performance.
- 5. Room temperature water is supplied in the Warm up Room.

### **B.** Competitors Needing Special Assistance

- 1. Choruses with competitors needing special assistance are to notify Shelley Snoulten, Competition Coordinator **prior** to Convention weekend (Call 289-879-6748) or email shelleysnoulten@gmail.com.
- 2. Choruses are expected to provide any extra transportation or assistance (with wheelchairs and scooters) if required. The chorus assistant to the person using these must take the device behind the open stage and leave it at the stage left exit from the stage before she gets on the risers
- 3. Chorus personnel will set riser chair(s) on the risers immediately preceding its performance and remove the riser chair(s) immediately following the performance.
- 4. All riser chairs are to be delivered to the backstage area <u>between 10:30 a.m. and 11:30 a.m.</u> <u>on Friday, March 31, 2023 and placed along the back wall.</u> Please make sure your riser chairs are CLEARLY marked with your chorus name.
- 5. <u>All riser chairs must be removed from the theatre complex *immediately* following the chorus contest session.</u>
- 6. Choruses opting to use props in their performance cannot leave any of them backstage or on stage before or after their performance. You carry everything on and everything off even something you dropped on stage. There is a 25-point penalty assessed by the Visual Communication Judge for anything left behind. Excessive time used to set up props or other devices will be judged by the Visual Communication judge in terms of the degree that the performance is enhanced or detracted from by the use of said props.

### XII. Chorus Competition Traffic Pattern Information

- 1. Chorus gathers at lobby entrance in each hotel adjacent to pick up point. You will NOT be called unless there is a significant change to the schedule
- 2. Row bags must be filled prior to boarding the bus. (**DO NOT place water bottles in these bags.**) Chorus takes bags on bus
- 3. Chorus loads onto buses at designated departure point in each hotel. <u>Buses will depart promptly ontime</u> and will not wait for singers who may be late.
- 4. Chorus arrives at PAC Backstage Entrance and will be greeted by a Convention Assistant. Chorus will be guided to the Warm Up Room (Robertson Theatre). (singing permitted, water available). Row bags will be collected at the entrance to the Robertson Theatre.
- 5. Chorus shown to backstage area and proceeds directly to the stage:

### **Please note:**

- Chorus sets up necessary riser chairs at this time.
- Singers who use wheelchairs must have a chorus member take it to stage left (exit door) once she is
  on stage. Back stage staff do not know how to operate them and are busy with their back stage
  duties
- Director to signal regional personnel stage right when ready to begin. Curtain is not utilized.
- A wood-grain orchestra shell, which extends floor to ceiling and covers the entire width of the stage, is utilized.
- The stage floor will be marked with tape indicating a centerline.
- Recording microphones will be placed overhead of the risers.
- Chorus removes riser chairs immediately following performance.
- Chorus MUST remove riser chairs from the PAC immediately following the close of the chorus competition awards ceremony.
- Chorus photographs are taken on stage. Be prepared! Have your pose ready!
- Chorus exits Stage Left through to the Lobby hallway where row bags are retrieved. Chorus exits to Theatre Lobby to return to auditorium seats.
- Shuttle buses are available to all hotels following competition

### 6. International and Regional Awards

*See pages 23 – 24, Convention Handbook* 

<u>NOTE</u>: Previous year's recipients must return all trophies and plaques to Diane Seaward, Awards Manager, at the Chorus and Quartet Briefing, Lafayette Room, Crowne Plaza Hotel on Thursday, March 30, 2023 from 7:00-7:30 p.m.

#### 7. **Distribution of Results**

Contestant packets containing score sheets and flash drive plus an order form for additional copies of the flash drive can be picked up Stage Left in the Judging pit, immediately following the close of the Chorus Competition Session. Only the Chorus Director or Team Leader/President may pick up the score sheet packet.

#### 8. **Dual Members**

Members with dual membership may compete with each chorus of which she is a member in good standing. The second costume must be brought to the theatre Friday between 11 and 11:30 AM.

# 9. Thursday Night Briefing Meeting

The combined Chorus/Quartet Briefing will be held from 7:45 p.m. – 8:45 p.m. on Thursday, March 30, 2023 in the **Partridge Theatre at the Performing Arts Centre**. All competing Chorus Directors and Quartets, or their representatives are required to attend this briefing. Presidents and CCL's are welcome and encouraged to attend.

You will be required to bring the following forms to the briefing.

THREE (3) copies of the Chorus Contact Information Sheet (single sided)
THREE (3) copies of the Chorus on Stage Photo Cue Sheet (single sided)
\*THREE (3) copies of the List of Competing Members and Verification Form (single sided)

\*This form was originally sent to you by International Headquarters and is available online at <a href="https://www.sweetadelineintl.org">www.sweetadelineintl.org</a>. We have posted a copy on the regional website.

# 10. Forms for Briefing Meeting

Please complete and bring three (3) copies of the following forms to the Briefing on Thursday night.

Ensure to bring the correct number of copies!!

5\_List of Competing Members6\_Chorus Contact Information8\_Chorus on Stage Photo Cue Sheet

All forms can be found on the Region 16 website <u>www.saregion16.com</u>. Navigate to Events > Convention > Regional Forms